



Plat Submittal Checklist

Submitted for: Review Initial Signature Re-Sign Date: _____

Subdivision: _____ Parcel #: _____

Engineer/Surveyor/Developer: _____

Submitters Name: _____

Submitters Address: _____

Submitter's Phone Number: _____

Submitter's E-mail: _____

- Owners signature and acknowledgement (notary) must be completed prior to any action by ACHD
- Plat Review Fee to be determined by ACHD Development Services Staff. See fee schedule at <http://achdweb.achdidaho.org/Documents/Forms/mostDocs/DevServicesFeeSched.pdf>

For Initial Signature

Submitted by: Items to be included with initial submittal

- _____ 8.5 x 11 reduction of ALL sheets of the plat (*reduction of the signature sheet must be a duplicate of the sheet after owner's signature*)
- _____ 8.5 x 11 vicinity map
- _____ Mylar signature sheet

Check appropriate action for any re-sign

- | | |
|-----------------------------|--|
| <u>Submitted by:</u> | <u>Check Action Items</u> |
| _____ | <input type="checkbox"/> Legal description revision (describe below) <i>matching, revised 8 1/2 x 11 reductions ~ stamped, signed Required</i> |
| _____ | <input type="checkbox"/> Owner revision (describe below) |
| _____ | <input type="checkbox"/> Agency revision (describe below) |
| _____ | <input type="checkbox"/> Misc (describe below) |

Comment- _____